

APPENDIX A

2012 ANNUAL REPORT TO THE LICENSING COMMITTEE

LICENSING SERVICE STATISTICS

1. Number of licences in existence (as at April 2012)

<u>Licensing Act 2003</u>	
Premises licences	436
Club premises certificates	36
Personal licences	1060
<u>Gambling Act 2005</u>	
Adult gaming centre	1
Family entertainment centre	1
Betting shops	15
Amusement with prizes machines	100 (approx)
Small society lotteries	90
<u>Hackney Carriage and Private Hire</u>	
Hackney carriage vehicles	209
Hackney carriage drivers	195
Private hire vehicles	73
Private hire drivers	98
Private hire operators	29
Dual hackney carriage / private hire drivers	93
<u>Street Trading</u>	
Lay-by traders	6
<u>Charitable Collections</u>	100
<u>Animal Establishments</u>	
Animal boarding establishments	13
Riding establishments	3
Pet shops	2
Zoos	0
Dog breeding establishments	2
Dangerous wild animals	1
<u>Sex Establishments</u>	
Sex shops	1
Sex cinemas	0
Sex entertainment venues	0
<u>Scrap Metal</u>	
Scrap metal dealers	2
Motor salvage operators	2
<u>TOTAL</u>	<u>2568</u>

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2. Number of annual applications

Licensing Act 2003	950
Gambling	100
Hackney carriage and private hire	450
Street trading	24
Charitable collections	100
Animal establishments	21
Sex establishments	1
Scrap metal	4
<u>TOTAL</u>	<u>1650</u>

The above figures are an overview of an average year's applications which was deemed more appropriate than considering a set period due to the variable nature of applications received.

3. Number of service requests (excluding applications)

This is a significant part of the work undertaken by the Licensing Service but is very difficult to quantify as much of it is undertaken by the MSU by telephone and is not, therefore, recorded. In respect of service requests of a technical nature that are referred to a Licensing Officer, these are recorded when the officer needs to respond to them. In order to assist during particularly busy periods, the MSU will telephone an officer for advice which is then passed on to the customer via the telephone and, therefore, not recorded.

Based on the number of recorded technical enquires / service requests not relating to a particular application in 2011, the Licensing Service deal with an average of 325 such requests per year. These requests can vary from a technical query requiring detailed knowledge of legislation that can be resolved in under an hour, to a serious complaint against a hackney carriage driver that requires a thorough investigation and a disciplinary hearing that can take 2 -3 months.

4. Number of inspections undertaken

The Licensing Service undertake regular premises inspections to ensure compliance with licence conditions and legislation. All premises are risk-rated to ensure that resources are targeted at appropriate premises. High risk premises receive a six-monthly inspection and medium risk premises receive an annual visit. In order to reduce unnecessary inspections on smaller businesses, low risk premises have the option of undertaking a self-assessment inspection to avoid the burden of an officer visit.

The number of inspections scheduled for 2012/13 is 260, comprising 62 self-assessments and 198 officer visits.